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26 SEP 2019INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

NO.AO/Admin.IV/TA/2019

Administration Section
Date: 20 . 09 . 2019CIRCULAR**Sub:- Revision of TA/DA rates for students towards fieldwork, seminar/ conference participation, Gymkhana activities within India**

The Board of Governors vide Resolution No. REG/BoG-247/2019 dated 15th July, 2019, as its 247th Meeting held on 15th July, 2019, approved the revision of TA/DA rates for students towards Work visit, Study tours, Seminar participation, Gymkhana Activities etc within India as detailed below:

1. UG Students: B.Tech., B.S., B.Des., M.Sc. (2year/5year), Dual Degree (B.Tech & M.Tech.) up to 4th year

Old Rate	Revised Rate
TA: Limited to 3 rd AC (Non-premium, Regular) / State Transport Bus Fare (Shortest route)	TA: Limited to 3 rd AC (Non-premium, Regular) / State Transport Bus Fare (Shortest route)
Accommodation : Rs.500/- per day	Accommodation : Rs.500/- per day
Local Travel : Rs.150/- per day	Local Travel : Rs.150/- per day
Food Bills : Rs.250/- per day	Food Bills : Rs.400/- per day
(only on production of bills for all)	(only on production of bills for all)

The HoDs may exercise strict control in approving the work visit, study tours, seminar participation etc.

2. PG Students: All Research Scholars (JRF / SRF), Dual Degree Student (M.Sc.-Ph.D.) from 3rd year onwards, Dual Degree final year Students, M.Tech, M.Phil., M.Des., Management & regular Ph.D. Students.

Old Rate	Revised Rate
TA: Limited to 3 rd AC (Non-premium, Regular)	TA: Limited to 3 rd AC (Non-premium, Regular)
Accommodation : Rs.750/- per day	Accommodation : Rs.750/- per day
Local Travel : Rs.150/- per day	Local Travel : Rs.200/- per day
Food Bills : Rs.300/- per day	Food Bills : Rs.550/- per day
(on production of Proof and details for all)	(on production of Proof and details for all)

notified

3. Rate of TA/DA admissible on non-production of bills for UG/PG Students.

Old Rate	Revised Rate
Travel DA More than 12 hrs- Full Less than 12 hrs- Half	Travel DA More than 12 hrs- Full Less than 12 hrs- Half

- For students travelling locally in a group, the group travel expenses will be equally divided among each member of the group for the purpose of claim of local travel.

4. Cultural events and refreshment charges

	Old Rate	Revised Rate
Out of Pocket expenses for participating in sports / cultural tournament / events outside the campus but within the city limits.	Rs.200/- per day and Rs.100/- for ½ day	Rs.300/- per day and Rs.150/- for ½ day
Refreshment charges in respect of students participating in friendly matches and intramural tournaments within the campus (on production of bills only)	To be arranged by Gymkhana within Gymkhana budget	To be arranged by Gymkhana within Gymkhana budget

The students can either avail exclusively of rates mentioned in Table 1 and 2, as applicable or Table 3 for any claim.

This revision in rates are effective from 01.07.2019.

Hindi Version of the circular will follow.


REGISTRAR

To, - All Head of Department/ Centers/ Sections

Copy To:-

P.A. to Director

P.A. to Dy. Director (FEA)

P.A. to Dy. Director (AIA)

P.A. to Registrar